

The Neighborhood Initiative Application for Project Support

Your Organisation

Organizations name*

Enter the formal name of the organization connected to the organization number. The application must come from the organization that will implement the project.

Organizations address***Postcode*****City*****Website**

Provide the organization's website. This can be a Facebook, Instagram or other social media account.

Signatory 1*

Provide the name of an authorized signatory that is over 18 years of age that may sign a contract agreement.

Name (signatory)***Position*****E-mail address*****Signatory 2 (if two authorized signatories are required)****Name (signatory)*****Position*****E-mail address***

Document that shows authorization of signatories* Accepted file types: .pdf, .doc, .docx, .ppt, .pptx, .xls, .xlsx, .jpeg, .png, .jpg, .gif, .svg, .bmp (max 1 attached file)

If you are a non-profit organization: attach a dated and signed document that shows the authorization of selected signatories from the most recent board meeting.

Primary contact person for the project***First name*****Last name***

E-mail address*
Telephone number*

Contact person 2 for the project

First name*
Last name*
E-mail address*

Media contact person*

Provide the name of the person from your organization responsible for media and local reporting (this can be the same as the primary contact person)

First name*
Last name*
E-mail address*
Telephone number*
Position

Organization's bank information*

Bank*
Bank address*
Account number*
Account holder*

Provide the organization responsible for the account – private individuals are not accepted

About the organization*

Organisationsnummer*

Support may only be granted to organization's that have had an organization number for at least one year.

Organisationsform*

Support is not provided to informal movements or initiatives, members of the Swedish Postcode Association, political or religious initiatives or organizations, activities that are part of the public sector, for-profit projects or organization, community associations, homeowner associations/landowner associations, private individuals, or organizations that have ongoing support from the Postcode Lottery Foundation.

Registration certificate* Accepted file types: .pdf, .doc, .docx, .ppt, .pptx, .xls, .xlsx, .jpeg, .png, .jpg, .gif, .svg, .bmp (max 1 attached file)

Attach a registration certificate with proof of the organization number that is no older than 6 months

A document from the Swedish Tax Agency (Skatteverket) or the County Administrative Board (Länsstyrelsen) must be attached to your application. The document, which must not be older than

6 months, is requested by the Postcode Lottery Foundation to obtain current information about your organization's status. See below which document is relevant to you:

- Non-profit organizations that are registered for tax, VAT or as an employer can download or order a new "Register extract" for free from the Swedish Tax Agency here:
<https://www.skatteverket.se/foretag/drivaforetag/startaochregistrera/registerutdrag.4.2132aba31199fa6713e800010366.html>

- Non-profit organizations that are not registered for tax, VAT or as an employer can contact the Swedish Tax Agency via email or telephone to order a new "Proof of assigned organization number" which can cost 225 SEK.

Foundations can order a new "Registration Certificate" for free from the County Administrative Board here: https://www.e-tjanster.lansstyrelsen.se/formservice/formDownload?serviceName=lst_cfd_regbevis&scriptcomponent.cmtagname=trex-lst-regbevis_stiftelser-cfd&service_name=reqbevis_stiftelser&skip.login=yes

Turnover***Year***

Provide your total revenue for the last year you had a turnover.

Are there employees within the organization? If so, how many? *

What is the purpose (objective) of the organization according to your statutes? Here we want you to state verbatim what is stated in your statutes. *

Do not paste your entire statutes – provide only the text related to your organization's purpose (objective). If you are a subsidiary association (local association): state the purpose (objective) as stated in your own statutes - not in the statutes of the parent organization (national organization).

Does the organization's operations serve a public benefit? Describe in what way a public benefit is achieved. *

Describe your organization's primary operation and provide a justification for why these activities serve a public benefit. Here we want you to describe the organization's activities in your own words - do not paste what is written in your statutes. By activities that serve a public benefit, we mean, work that addresses a pressing social problem that it is outside the area of responsibility of the state/municipality and benefits a broad public, either directly or indirectly.

If you are an organization with members, is membership open to all who share the organization's purpose and follows the organization's statutes? *

Yes/No/No Members

Does your organization have an organizational number that is at least one year old? *

Yes/No

Support is only given to organization's that have an organizational number that is at least one year old.

Has the organization had at least one year-end financial statement? *

Yes/No

Support is only given to organization's that have had a year-end financial statement

Is your organization currently receiving support from The Swedish Postcode Lottery Foundation? *

Yes/No

Stöd ges inte till organisationer med pågående stöd från Postkodlotteriets Stiftelse. Support may not be given to organization's currently receiving support from The Postcode Lottery Foundation.

Are statutes and minutes from the annual board meeting available upon request? *

Yes/No

In special circumstances, these documents may be requested during the assessment of the application.

The Project

Project name*

Project start date*

Project end date* (last day of the month)

The project can be 1-9 months in length. Remember to include time for planning, purchasing, and evaluation. The Postcode Lottery Foundation cannot be responsible for any costs incurred before the project start date or after the project end date. A project agreement must be signed before the project start date. Please note that it is not possible to extend the project duration during the course of the project.

Funding amount requested*

It is possible to apply for 20,000 – 60,000 SEK. The project must be fully or primarily financed with support from The Neighborhood Initiative. The implementation of the project must not be dependent on outside unsecured financing.

Region***Municipality*****Provide one to three postcodes where the project takes place. *****What is the project's theme? * (Select one alternative)**

- More people meet and share experiences with others in the neighborhood.
- More people feel included in communities within the neighborhood.
- More people have access to activities and places in the neighborhood.
- More people enjoy the neighborhood and take advantage of new opportunities for well-being and health.

Projects that receive support from The Neighborhood Initiative must contribute to at least one of these themes. Choose the theme that best matches your project.

Describe the project and the activities that you intend to carry out, and provide a timeline for when the work will be achieved. *

Clearly describe the activities you intend to carry out and state how many times each activity will occur. Also provide a timetable for when the activities will be carried out and explain how you will market the activities to attract your stated target group(s).

What change will be made by the project? *

Describe the societal change you expect the project to achieve. This can be demonstrated through both qualitative and quantitative results at the end of the project.

How does the project fulfill The Neighborhood Initiatives purpose of more vibrant, open, and accessible neighborhoods? *

The overall purpose of the Neighborhood Initiative is to contribute to more vibrant, open, and accessible neighborhoods. Clarify how the change that the project's activities are expected to lead to relates to this purpose.

To achieve this purpose, we at the Postcode Lottery Foundation believe that new activities in the neighborhood are necessary to strengthen connections between people, create new encounters, and contribute to increased well-being and health. Projects within the Neighborhood Initiative must contribute to (at least) one of the following:

- More people meet and share experiences with others in the neighborhood.

- *More people feel included in communities within the neighborhood.*
- *More people have access to activities and places in the neighborhood.*
- *More people enjoy the neighborhood and take advantage of new opportunities for well-being and health.*

Has this project been previously carried out by your organization? If, so how many times? *

Project support cannot be given to regular, ongoing, or recurring activities. And a project needs to contain something that is new. It could, for example, be a new or further developed activity or offering an existing activity to a new target group or new neighborhood.

How many neighbors do you intend to reach within the project?ur många i grannskapet ska delta i aktiviteterna? (provide an estimate target) *

Enter an approximate number of UNIQUE participants - if a person participates multiple times, count this as only ONE participant.

What groups in the neighborhood do you intend to reach? *

Specify the target group(s) for which the activities are aimed. The activities should be carried out in the target group's neighborhood and be accessible to the general public. (for example: all children in the neighborhood)

(Exceptions are made for target groups with special needs who may have difficulty taking part in other activities, for example seniors with special accommodations.)

Confirm that all necessary permits to carry out the project have been obtained*

If permits are required to carry out the project, you need to confirm that you have already secured these necessary permits. If permits are not required for the project, check the box anyway.

Where did you learn of The Neighborhood Initiative? * (Select the best alternative)

- Via The Swedish Postcode Lottery Foundation's Facebook eller Instagram
- Via another organization
- Via the county, municipality, or region
- Via newspapers, radio, or TV
- Via The Swedish Postcode Lottery's channels (TV-program, social media, newsletter)
- Via an employee from The Swedish Postcode Lottery
- Via a previous partnership with The Swedish Postcode Lottery Foundation
- Via a beneficiary organization to The Swedish Postcode Lottery
- Via another funder
- Via web search
- Via an event
- Via The Swedish Postcode Lottery Foundation's newsletter
- Other

Attach a project budget* Accepted file types: .pdf, .doc, .docx, .ppt, .pptx, .xls, .xlsx, .jpeg, .png, .jpg, .gif, .svg, .bmp (max 1 attached file)

Consider the following when you create your project budget:

- *All costs must include VAT*
- *The project budget may only contain costs related to the activity(ies) in the project itself.*
- *Remember to include any relevant marketing costs*
- *Any income must be clearly stated in the budget*
- *If the project has other funding, it needs to be stated in the budget which costs will be financed through The Neighbourhood Initiative.*
- *Note that support is not provided for rent/heating of the organization's regular premises, permit costs, entrance fees, visits to a café/restaurant, alcohol, or estimated value of in-kind work*
- *Payments made outside the project period are not accepted*
- *The project budget should be compatible with how you usually book costs. And costs should be distinguishable so that you can easily follow up against the project budget in the final report to The Swedish Postcode Lottery Foundation.*
- *Receipts may need to be provided during a possible audit after the project is completed. What the auditor is looking for is that payments are linked to the project and the project period and that these payments are supported by relevant documents (receipts).*
- *Project support from The Swedish Postcode Lottery Foundation is not tax deductible, even if your organization is VAT registered with the Swedish Tax Agency.*

Privacy Policy*

I agree to The Swedish Postcode Lottery Foundation's privacy policy.
[Read our Privacy Policy](#)

*=Required Information